

## AGENDA & MINUTES

### EDMONTON LAW LIBRARIES ASSOCIATION ANNUAL GENERAL MEETING

June 19, 2007

1. **Call to Order 12:10 pm**
2. **Approval of minutes of previous AGM**
  - moved: Eve Poirier
3. **Business arising from the minutes**
  - none
4. **Annual Reports**
  - a) **Chair: Bernice Polvi**
    1. Website: ELLA thanked Shaunna for completely redesigning the ELLA website. Shaunna noted the contract with the hosting site has been renewed for a year.
    2. Past events:
      - September 26 - Panel discussion on RSS and blogs for libraries and legal workplaces.
      - October 26 - Legal Information Buffet – presentations by 3 legal publishers.
      - December 1 - Christmas Mixer and champagne lunch.
      - February 5 – Retirement lunch for: Louise Hyndman, Katherine McKenney and Donna Shaw.
      - March 21 – Law Librarians Abroad: Eve Poirier: "Southern Sudan Legal Library and Resource Centre Mission - The Sudan Assessment Mission;" Marlice Schmidt: "The International Criminal Court Library, March 2004 - March 2005."
    3. Update on student membership – 3 student members this year.
  - b) **Secretary/Treasurer: Marlice Schmidt**
    1. Account balances current to June 15:
      - Main: \$3854.66
        - Healthy balance is due to both a membership increase to \$25.00 as well as \$3000.00 which was transferred into Main from HeadStart in November.
      - HeadStart: \$4327.51

*Account balances as of August 31, 2005:*  
*Main: \$273.56*  
*HeadStart: \$5246.41*
    2. Auditing of books: Books were not audited in 2005/2006. Cathy has volunteered to audit the books for both the 2005/2006 and 2006/2007 years.
  - c) **Finding the Law Coordinator: Shaunna Mireau**
    1. 46 students are registered
    2. Day 1 will be at the Courts; Day 2 will be in a 50 person lab at the U of A.
    3. Format has changed slightly. Day 1 hands-on portion has changed. Day 2, students are no longer split into groups, therefore all students will hear the same presentation, and the vendors will only have to present one session each.
    4. HeadStart has received national press; Shaunna was interviewed by both the Law Times and the Lawyers Weekly.
    5. The HeadStart Committee was thanked.
5. **New Executive:** Chair – Josette; Secretary/Treasurer – Christine; Webmaster - Shaunna
6. **Other Business:** Eve suggested using a portion of the excess funds to sponsor an ELLA member to attend CALL or any other professional development activity of their choice. General consensus was that the new executive should investigate the idea further.
7. **Thanks** were extended to Bernice, Michael & Marlice for their hard work over the past 2 years.
8. **Adjournment – 12:40 pm**