

*EDMONTON LAW LIBRARIANS ASSOCIATION*

*Annual General Meeting Minutes*

*Friday, May 27, 2005*

**Chair:** Bernice Polvi

**Secretary-Treasurer:** Adriana Bugyiova

**A. Call to order**

Bernice Polvi called the meeting to order with 21 members in attendance.

**B. Acceptance of Minutes from Annual General Meeting 2004.** No errors or omissions in minutes. (Motion moved by Shauna Mireau, seconded by Andrea Zielinski). Minutes accepted.

**C. Business**

1. Bernice Polvi reported on the activities of the past year. We had presentations by CCH, QuickLaw, AThe maze of privacy law@ by Jane Steblecki (in 2 parts) and Knowledge Management presentation.

2. Yearly financial statement - Adriana Bugyiova reported on spending of the association.

3. Audit - will be performed by Rick Leech in the first week of June 2005.

#### D. Business

1. Death of Lillian McPherson - our association made a donation (\$ 100) to her scholarship fund.
2. Bringing HeadStart to Calgary - proposed by Kendra Mulatz. (4 Calgary law firms are already sending students to Edmonton.)
3. Bylaws require further changes - voting for new executive when only 2 candidates presented. Bernice Polvi and Ana San Miguel will work on it.
4. Security of ELLA Website - protection of membership directory. Rather than paying \$ 100 for additional security, members will have the choice of not submitting their e-mail addresses when updating their information or it will be written in different format. The membership form will be changed accordingly. (Motion moved by Shaunna Mireau, amended by Rick Leech, seconded by Michael Lines). Voted - unanimous yes.

#### E. Votes

1. New ELLA executive - Michael Lines (chair), Marlice Schmidt (secretary/treasurer).
2. Security of ELLA Website.

Motion I. - unanimous yes.

Motion II. - unanimous yes.

#### F. Other business

1. Rick Leech thanked the outgoing ELLA executive for their work.
2. Rick Leech reported on the CALL 2005 conference (very successful, 7 ELLA members attended).

Shaunna Mireau - memorial for Lillian McPherson will take place on May 28, 2005.

**G.** The meeting was adjourned.

**H.** Actions required.

1. Rick Leech will perform the audit of ELLA financial records for 2004/2005.
2. Adriana Bugyiova will prepare a final financial statement following the audit.
3. Ana San Miguel will post the financial statement on the ELLA website.
4. Change membership form - new e-mail format.